



The Official Newsletter for State Employees

March 2025

Featured News



Combining retirement assets into your KDC account may make sense

Consider the benefits of combining all your 401(a), 403(b), 401(k), governmental 457(b) and individual retirement

What's in this edition?

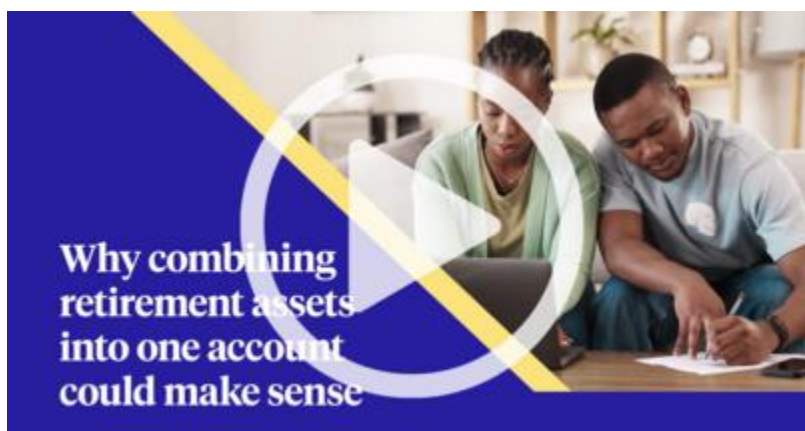
- Kentucky Deferred Comp
- Volunteer Income Tax Assistance Sites
- LivingWell Promise
- Governmental Services Center Trainings
- Incoming Computer Updates
- Executive Branch Annual Training
- KY Saves 529

account (IRA) assets into your KDC account through a [rollover](#).

Through a rollover, you can transfer assets from other retirement accounts into your KDC account while preserving the tax-deferred status of those assets and avoiding current taxes or early withdrawal penalties. In addition, you get:

- Tax-deferred earnings until you take a withdrawal;
- Potential loan availability;
- Access to local Retirement Specialists and Certified Financial Planner™ (CFP®) professionals, at no additional cost;
- One set of investment selections to manage; and
- One set of administrative and investment fees – probably less than you’re paying now.

To learn more about the benefits of combining your retirement assets into your KDC account, check out the short video below. Then contact your [local Retirement Specialist](#).



Volunteer Income Tax Assistance Sites

- 2025 Governor’s Ambassador Awards
- Online W-2 Elections
- Kentucky Employee Suggestion System
- Professional Development Opportunities
- Employee Resource Groups
- Spring Safety Tips



[Get Started on MyPURPOSE Today!](#)

- Access over 1,200 online training courses and webinars.
- Connect with team members virtually.
- Apply for career opportunities.

Each year, the Department of Revenue partners with the IRS to operate Volunteer Income Tax Assistance sites across the state. At these sites, knowledgeable staff provide free tax filing assistance to eligible individuals and families, as well as Kentucky state government employees.



This service is available to help individuals with an annual income of \$67,000 or less or any Kentucky state government employee, regardless of income.

In-person assistance will be offered by appointment on Tuesdays and Thursdays from Feb. 4 to April 15. If you believe you qualify and would like to take advantage of this service, please schedule an appointment by contacting the nearest regional taxpayer service center. A complete list of the regional taxpayer service centers is available [here](#).

[CLICK HERE TO ACCESS PERSONNEL EVENT CALENDAR](#)



BLOOD DONATIONS NEEDED!

[Click here for Blood Donation Information](#)

LivingWell Promise

You are required to complete the LivingWell Promise between January 1, 2025 and July 1, 2025, if you want a health insurance premium discount in 2026.

To complete the Promise, all you have to do is take the Castlight Health Assessment at mycastlight.com/mybenefits. The Health Assessment only

takes about ten minutes to complete and asks various health and lifestyle questions.

By completing the Promise, you earn up to a \$480 premium discount (\$40 a month) for plan year 2026.

Governmental Services Center Consultation

If your team has a specific training need, the Governmental Services Center is able to provide customized learning opportunities. If your agency has access to training in MyPURPOSE, then this service is available for no additional charge. Some of the services available include adapting existing training sessions, creating new training materials, and identifying applicable CommonwealthU courses to meet your agency's needs. To request a consultation, please fill out the form [here!](#)



Incoming Computer Updates

Microsoft will end support for Windows 10 on **October 14, 2025**. While your PC will continue to function after this date, it will no longer receive security updates or technical support.

To prepare for this change, COT will be deploying the new Windows 11 operating system over the next 10 months. When it's time for your upgrade, you will receive an email with detailed instructions notifying you that you've been selected for the upgrade to Windows 11.

You will be able to start the upgrade at a time that is most convenient for you, but please note that there will be a **two-week deadline** to complete the upgrade. After this period, your workstation may be upgraded automatically at any time.

If you have any questions or concerns, please contact the [Commonwealth Service Desk](#).



Complete the 2025 Executive Branch Annual Training!

The deadline to complete the *2025 Executive Branch Annual Training* requirement is quickly approaching! You must complete the entire curriculum that has been assigned to you in MyPURPOSE by close of business Friday, May 2, 2025. Failure to comply will result in a required minimum rating of “Needs Improvement” for the Professional Development competency section of the 2025 Year-End Performance Evaluation for eligible employees.

Your agency HR office and the Personnel Cabinet will be monitoring for completion, so please don’t delay. Log in to MyPURPOSE now to complete your assigned training.



Earn a \$100 bonus with a new KY Saves 529 account

If you attend a KY Saves 529 webinar and open an account, you'll be eligible for a \$100 bonus. Limited to the first 200 accounts.

[Click Here](#) to register for a webinar.

KY Saves 529 is Kentucky's college and career training savings plan. Investments, tax advantages, and special benefits for Kentucky residents can help families save more for their children's education. Anyone can open an account: parents, grandparents, relatives, friends; you can even open an account for yourself.

Savings can be used for college, career training, K-12 private school tuition, books, computers and more in all 50 states. Leftover funds can be transferred to other family members or rolled over to a Roth IRA. To learn more or to open an account, visit www.ky529.com.



Nominate a State Employee for the 2025 Governor's Ambassador Awards

We are currently accepting nominations for the 2025 Governor's Ambassador Awards. These esteemed annual awards highlight public employees who have gone above and beyond to help others.

Any executive branch state government employee can be recognized for contributions in the areas of:

- Governor's Customer Service Award
- Governor's Courage Award
- Governor's Teamwork Award (three or more employees)
- Governor's Community Service and Volunteerism Award
- Governor's Extra Mile Award
- Governor's Team Kentucky Excellence Award

Award recipients will be honored at a special ceremony and will receive a personalized brick placed along Ambassador Avenue outside the Thomas D. Clark Center for Kentucky History.

Current executive branch employees or executive branch employees who have served within the past 12 months are eligible.

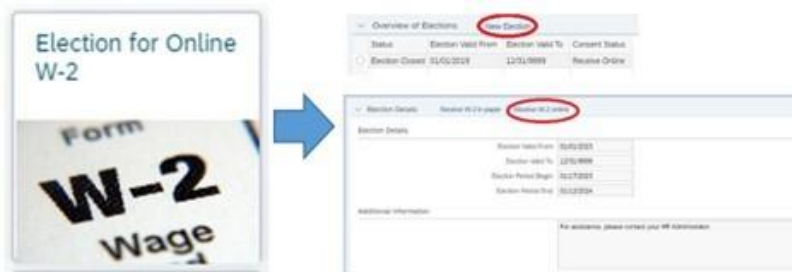
Deadline: May 9

[Click Here to Submit a Nomination](#)

Contact the Personnel Cabinet at (502) 564-9818 with questions. Nominations may be made by an employee or private citizen.

Please visit the Kentucky Personnel Cabinet [website](#) for more information, including a list of last year's winners.





Let's go electronic!

Get quicker access to your W-2 later by choosing to receive it electronically now!

Log in to KHRIS and select the "Election for Online W-2" tile. When the screen appears, select "New Election," which will then display your options for the current tax year. Select "Receive W-2 online." You'll be asked to confirm your election by selecting "OK." Four clicks is all it takes!



Turn Your Good Ideas into Cash!

Earn up to \$2,500 for your good ideas! Because our team members know best, the Kentucky Employee Suggestion System (KESS) provides monetary incentives to those who share ideas that will improve the productivity and services offered by the state. Cash awards range from \$100 to \$2,500.

Awards are provided when a suggestion is approved and results show either a savings or an improvement to a process or program, public relations, or safety.

[Submit a suggestion](#) through KHRIS.



Upcoming Professional Development Opportunities

View the professional development opportunities provided by the Kentucky Employees Assistance Program (KEAP) and Governmental Services Center. Employees should log in and request training in [MyPURPOSE](#) under “MyLEARNING” - “Event Calendar”

Manager approval is required.

April

- **Building Resilience:** Wednesday, April 2, 10:30-11:30 a.m. ET
- **Stress Management (Part 1):** Tuesday, April 8th, 10:30-11:30 a.m. ET
- **Stress Management (Part 2):** Tuesday, April 15th, 10:30-11:30 a.m. ET



Spring Safety Tips

As we recently set our clocks forward and started Spring cleaning, it's also important to revisit our safety practices. Please see the below guidance from the National Safety

Council on some important safety reminders in order to spring into Spring safely.

[National Safety Council](#)

About the Personnel Cabinet

The Personnel Cabinet provides leadership and guidance to attract, develop, motivate, and retain a talented, diverse workforce that provides outstanding service to state agencies and citizens of the Commonwealth; foster an understanding of and adherence to legal requirements; and create a positive and inclusive work environment that supports the holistic well-being of all employees.

The Personnel Cabinet is located at 501 High Street, Frankfort, KY 40601

Normal business hours are from 8 a.m. to 4:30 p.m.

EEO Statement

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.

CONTACT US



PERSONNEL CABINET

STAY
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